

ARTICLE VIII - OFFICERS AND THEIR DUTIES

- A. Positions** - The officers of this Association shall be a President, a Vice President, a Secretary, a Treasurer, and a Membership Chair.
- B. Duties** - The officers shall perform the following duties as well as any other duties prescribed by these Bylaws, the USATF Bylaws or Operating Regulations, or the Board of this Association:
- 1. President** - The President shall;
 - a. Preside at all meetings of this Association and its Board;
 - b. Be an ex officio non-voting member of all committees;
 - c. Subject to the direction of the Board of this Association, shall manage and supervise the affairs of this Association; and Make such appointments authorized by these Bylaws after consultation with the other officers. He or she may likewise terminate such appointments for good cause upon written notice to such appointees and the other officers;
 - 2. Vice President** - The Vice President shall perform duties assigned by the President and Board. In the temporary absence of the President from a meeting, the Vice President shall serve as acting chair;
 - 3. Secretary** - The Secretary shall keep or cause to be kept all records of this Association, and all minutes of meetings-of this Association and its Board, and, in general, shall perform all duties normally pertaining to the office of secretary;
 - 4. Treasurer** - The Treasurer shall keep or cause to be kept a correct and complete record of account, showing accurately at all times the financial condition of this Association, and, in general, shall perform all duties normally pertaining to the office of treasurer. In addition, the Treasurer shall, personally or through an accountant, cause to be prepared and timely file all necessary and appropriate tax returns; and
 - 5. Membership Chair** - The Membership Chair, in coordination with the USATF National Office, shall collect or cause to be collected all memberships for individuals and groups within the Association, and provide liaison to the USATF National Office in all matters of membership, including reporting and disbursements of benefits. Membership Chair will chair the Membership Committee.

ARTICLE IX - BOARD OF DIRECTORS

A. Composition - The Board of Directors shall be composed as follows:

1. Voting members - The voting membership of the Board shall be as follows:

- a. The President of this Association (1 person);
- b. The chairs or / a representative of the following committees:
 - Track and Field (1 Person),
 - Men's & Women's Track and Field (1 Person),
 - Men's & Women's & Masters LDR (1 Person),
 - Race Walk (1 Person),
 - Youth (1 Person);
 - Officials Committee (1 Person);
- c. Member-at-large elected at an annual meeting of the Association (2 Persons);
- d. Approved USATF Coaches in good standing elected at an annual meeting of the Association (1 person); and
- e. At least that number of eligible athletes, shall constitute thirty-three percent (33%) of the Board, all of whom must be of voting age and at least one of whom must have participated in international competition for the USA within the last ten (10) years, where available, elected at an annual meeting of the association, (5 persons), if available.

2. Chair - The President of the Association shall serve as chair.

B. General provisions:

1. Fiduciary responsibility - The Board shall manage and supervise the affairs of the Association and perform those duties specified in these Bylaws; and

2. Meetings of the Board - The Board may conduct its affairs either at a physical meeting or by a conference call. It shall hold quarterly meetings during each year as called by the President. Additional meetings may be called by the President or upon written request of any seven (7) members of the Board, and if by the latter group, only after a minimum prior notice of five (5) days to the President of such intent by facsimile or e-mail. At least seven (7) days' notice of any in-person meeting and at least forty-eight (48) hours' notice of any conference call shall be given to all members of the Board. After the members of the Board have called for a meeting, the President shall have twenty-four (24) hours to determine the venue and make appropriate notice to the remainder of the Board. For any meeting, notice may be waived by unanimous consent. Written notice shall include the minutes of the previous meeting.

C. Terms for Board Members shall be two (2) years. Members at Large, Coaches and Athletes shall be two (2) years, on a rotational basis, with one from each section being elected each year at the Annual Meeting. No person shall serve in a board position for more than two (2) terms without a period away from that position.